



# THE ORIENTAL INSURANCE COMPANY LIMITED

ORIENTAL HOUSE, A-25/27, Asaf Ali Road, New Delhi - 110 002

REF: OICL/HO/ITD/IPAD/2017-01 DATED 12.12.2017

(INFORMATION TECHNOLOGY DEPARTMENT)


## **RE: NOTICE FOR INVITING QUOTATION FOR PURCHASE OF 4 APPLE IPADS**

The Oriental Insurance Company Limited, a Public Sector Undertaking, invites Sealed Quotations for purchase of 4 Apple iPads as per requirement/specifications mentioned below:

1	Requirement	4 Nos. of Apple iPad
2	Brand	Apple
3	Nature of Work	Supply, Installation & Maintenance of iPad
4	Eligibility of the bidder	OEM or Authorised dealer of the Apple iPad
5	Time and last date of submission of Quotation	03:00 pm on 21.12.2017. Quotations received after the above time and date will not be considered under any circumstances.
6	Address for Submission of Quotations	The Chief Manager (IT) The Oriental Insurance Company Limited IT Dept, 2 <sup>nd</sup> Floor, Head Office, A-25/27, Asaf Ali Road, New Delhi-110002
7	Contact Details	Ph: 011-43659225 & 43659207 e-mail: <a href="mailto:tender@orientalinsurance.co.in">tender@orientalinsurance.co.in</a>
8	Time and date of opening of Quotation	03:30 pm on 21.12.2017 or any subsequent date informed at the same address as stated in item no. 6
9	Terms of payment to supplier	100% on successful installation
10	Time limit of delivery	Max. 20 days from issue of Purchase Order
11	Taxes, Transportation and other incidental charges	Rates quoted should be inclusive of all taxes, transportation and all incidental charges. No additional claim in any manner will be entertained
12	Repeat Order	Repeat order may be placed on same rate, terms & conditions within 6 months from the date of Purchase Order.

Quotations must contain following:

1. The Techno-Commercial (as per Annexure-1) of Apple iPad and accessories offered.
2. Copy of Certificate of Authorized dealership of Apple iPad.

  
Chief Manager (IT)

Technical Specifications of iPad  
No. of Quantities required-Four (4)

Bidder should comply with all the fields/specifications below:

(a) Techno-Commercial Bid:-

Annexure-1

Sl. No.	Make	Product Description	Part No.	Qty	Unit Price	GST	Total Price (inclusive of GST)
1.	Apple	Apple iPad Pro 10.5 inch 64 GB Space Grey WiFi+Cellular	MQEY2HN/A	4			
2.	Apple	EarPods	MNHF2ZM/A	4			
3.	Apple	Apple Care Protection Plan for iPad	MC593FE/B	4			
4.	Apple	Leather Smart Cover for 10.5 inch iPad Pro-Black	MPUD2ZM/A	4			
Total Price:							

Terms & Conditions:

1. The above Commercial offer is valid for 6 months from the last date of submission of quotation.
2. The iPads will be delivered within 20 days of placement of Purchase order.
3. The rates quoted are inclusive of all Taxes and no other charges will be entertained.
4. OICL reserves the right to place the repeat order under the same price, terms and condition within 6 months from the date of Purchase Order.
5. The 100 % payment will be paid after successful installation of iPad.
6. The response to this Bid should be full and complete in all respect. Incomplete or partial bids shall be rejected. The bidder must quote for all the items asked for in this bid.
7. OICL will award the contract to the successful Bidder whose bid is determined as the lowest evaluated bid (L1).
8. The incomplete/non-complying quotation in any respect will be liable for rejection. OICL reserves the right to accept or reject in part or full any or all the offers without assigning any reason whatsoever.

All the bids should be sealed and sent in an envelope super-scribed "Quotation for Purchase of 4 Apple iPads- Notice REF: OICL/HO/ITD/iPAD/2017-01 DATED 12.12.2017" with name and address of the bidder and model of the product quoted for.

Place  
Date  
Address

Signature of Bidder  
Name of organization

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