

S.No.	Instructions
I	Overall
1	The bidder is expected to quote the costs for all items required for fully complying with the requirements of the RFP and the addenda/corrigendum's in the respective sections of the price bid. The prices for the respective sections would be deemed to include all components required to successfully utilize the solution.
2	OICL is not responsible for any arithmetic errors in the commercial bid details sheet committed by the shortlisted bidders, however, if there are any computational errors the OICL will evaluate the Bid as per provisions contained under RFP document.
3	The bidder is expected to specify the type of licenses along with the details with respect to quantity/rate/etc, wherever applicable.
4	In case the bidder includes/combines any line item as part of any other line item in the commercial bid, then this has to be clearly mentioned in the description indicating the line item which contains the combination
5	The bidder has to quote for each line item. If any line item is part of the solution proposed in the RFP response, it has to be referenced. If it is not applicable, then the Bidder has to mention Not Applicable (NA).
6	The prices, once offered, must remain firm and must not be subject to escalation for any reason within the period of validity. All taxes, duties and levies of whatsoever nature excepting local entry taxes / octroi, if any. <ul style="list-style-type: none"> No price variation will be allowed for increases in customs/excise duty, other taxes, and foreign exchange rate variation or for any other reasons. The Bidder shall be entirely responsible for all taxes, duties, license fees, and demurrage charges etc., incurred until delivery of the contracted goods & services to OICL. However, Octroi / local levies (if any), in respect of transaction between OICL and Bidder, will be reimbursed by OICL, on submission of proof of actual transaction. If there is any increase/decrease in taxes/ duties due to any reason whatsoever, after Notification of Award, the same shall be passed on to OICL.
7	The Bidder may insert additional line items as applicable based on the solution offered in the respective tabs
8	The Bidders should quote as per the format of Bill of Material ONLY and a masked replica of the Bill of Material should be enclosed in the technical bid.
9	Bidder is required to cover component by component licensing details for each of the software components proposed to OICL.
10	The masked Bill of Materials which would be submitted as part of the Technical Bid should contain "XX" for ALL the corresponding commercial values that will be present in the unmasked Bill of Material that will be part of the Commercial submission.
11	All amounts in the Bill of Material should be in INR
12	The Bidder should to the extent possible stick to the same structure of the Bill of Material. Hence the OICL does not expect the bidders to delete necessary rows.
13	No adjustment of the contract price shall be made on account of variation of costs of labor and materials or any other cost component affecting the total cost in fulfilling the obligations under the contract. The Contract price shall be the only payment, payable by the Purchaser to the bidder for completion of the contractual obligations by the bidder under the Contract, subject to the terms of payment specified in the Contract. The prices, once offered, must remain firm and must not be subject to escalation for any reason within the period of validity. OICL shall neither pay any other cost nor consider any other cost for L-1 bidder. The cost will not depend on any variation in USD/£/€Qatari Rial /or any other currency exchange rate. The price quoted by the bidder should not change due to exchange rate fluctuations, inflation, market conditions, increase in custom duty or excise tax. OICL will not pay any out of pocket expense
II	Application- License cost
1	The bidder has to quote for each line item. If any line item is part of the solution proposed in the RFP response, it has to be referenced. If it is not applicable, then the Bidder has to mention Not Applicable (NA).
2	The Bidder can insert additional line items as applicable based on the solution offered in the various tabs
3	The license type has to be clearly described in the Type of License column
III	Hardware, OS & DB
1	Bidder is required to supply, implement and maintain the servers,IT Peripherals for office, Operating system, database, cluster software etc required for the Solution/IT Peripherals. The cost of all hardware & software required for the Applications, IT Peripherals etc. should be factored in by the bidder in the commercial bill of material
IV	Implementation
1	Bidder shall comply with the Installation and implementation scope provided in the RFP documents.
2	Implementation cost should include all the costs associated with the complete implementation of the solution covering all the locations & implementation of associated components like software etc.
V	Training
1	Bidder needs to provide operational, administration training & OEM trainings to OICL or its nominated vendor.
2	The rates provided by the bidders should be applicable on any additional trainings that the OICL may require throughout the tenure of the contract.
VI	ATS,AMC and Facility Management Services
1	Bidder is expected to provide a detailed break up of all products and services that are under the scope as part of the technical bid, in the technical bill of materials i.e. the above format is expected to be replicated for each item to be covered under the scope of facilities management.
2	The AMC, ATS costs for the Production DC & DR, testing & development and training and migration environments have to be quoted separately
3	The ATS cost for applications has to be quoted in separate line items in this section. The Bidder has to create additional line items in this section if required
4	The Bidder needs to provide application management services as per the scope of the RFP
5	Offsite L3 helpdesk support cost should be covered under ATS and no separate cost has to be included
VII	Cohosting
1	The vendor needs to clearly indicate if there are any recurring costs included in the above bid and quantify the same. In the absence of this, the vendor would need to provide the same without any charge. Vendor should make no changes to the quantity.
2	If the cost for any line item is indicated as zero then it will be assumed by the OICL that the said item is provided to OICL without any cost.
3	The DC/DR Charges need to include all other services and requirement and not listed out as separate cost such as cooling, BMS, CCTV surveillance, access control etc as required.

4	Activities such as caging, electrical work (including power sockets), extension of links from network communication room to the rack , etc needs to be factored in the "Onetime expense".
5	The seating space cost should include the network connectivity, power connections, cabinet for each seat as mentioned in the scope.
6	The vendor needs to clearly indicate if there are any recurring costs included in the bid and quantify the same. In the absence of this, the vendor would need to provide the same without any charge. Vendor should make no changes to the quantity.
7	The quantity provided by OICL is indicative and will be considered for bid evaluation purposes only. OICL will place the order on the basis of their actual requirement and the unit rate will be considered accordingly.
8	The vendor has to make sure all the arithmetical calculations are accurate. OICL will not be held responsible for any incorrect calculations.
VIII	Networking and Bandwidth
1	Bidder needs to clearly indicate, if there is any recurring costs included in the bid and quantify the same. In the absence of this, the bidder would need to provide the same without any charge. The bidder should make no changes to the quantity.
2	OICL will use the prorata price for one time and recurring charges for any incremental quantity
3	Actual Bandwidth billing shall start from Go-Live date agreed by OICL after commissioning, checking and as per use start date specified by OICL.
4	At any tme during the contract if OICL Plans to upgrade or downgrade the Bandwidth , OICL will pay for the for the bandwidth applicable in that year

Summary

#	Items	Year 1	Year 2	Year 3	Year 4	Year 5	Total Amount (INR)
a.	License Cost						
b.	Infra Cost DC &DRS						
c.	Infra Cost Office						
d.	Implementation Cost						
e.	FM Cost						
f.	Training Cost						
g.	Bandwidth & Network Cost						
h.	Co Hosting Cost						
Grand Total - TCO							

Total Cost (In words):

Infra Cost DC & DRS

A. Infrastructure Cost for DC and DRS																			
S.No.	Hardware/Software Type	Configuration	Quantity (Q)	Per Unit Price (Fixed) (B)	Year 1 C=Q*B											Total for 5 years			
Hardware & Software at DC																			
1	Server (Web, Application, Database)																		
2	Core Router																		
3	Internet Router																		
4	Core Switch																		
5	Internet Switch																		
6	Core Firewall (Parameter)																		
7	DMZ Firewall																		
8	Racks for Data Center																		
9	Backup Software																		
10	Web Gateway																		
11	Antivirus Software																		
12	HIPS																		
13	Storage																		
14	SAN Switch																		
15	Tape Library																		
16	any other, please specify"																		
Total (i)																			
Hardware & Software at DR																			
1	Server (Web, Application, Database)																		
2	Core Router																		
3	Internet Router																		
4	Core Switch																		
5	Internet Switch																		
6	Core Firewall (Parameter)																		
7	DMZ Firewall																		
8	Racks for Disaster Recovery																		
9	Backup Software																		
10	Web Gateway																		
11	Antivirus Software																		
12	HIPS																		
13	Storage																		
14	SAN Switch																		
15	Tape Library																		
16	any other, please specify"																		
Total (ii)																			
Sub-Total Infrastructure Cost for DC & DR (A)+(ii)																			
S.No.	Software Modules	Product name & version	Module Name	License Type	Year 1	Year 2	Year 3	Year 4	Year 5	Total for 5 years									
	License Cost	Bidder to fill the details of the proposed Tools product Name & version		(Bidder to fill the type of license proposed i.e., core license, instance license etc)	No. of Licenses	Rate (INR)	Total Amt (INR)	No. of Licenses	Rate (INR)	Total Amt (INR)	No. of Licenses	Rate (INR)	Total Amt (INR)	No. of Licenses	Rate (INR)	Total Amt (INR)	No. of Licenses	Rate (INR)	Total Amt (INR)
OS and DB at DC (i)																			
	OS																		
	Db																		
	any other, please specify"																		
Total (i)																			
OS and DB at DR (ii)																			
	OS																		
	Db																		
	any other, please specify"																		
Total (ii)																			
Sub-Total OS and Db Cost at DC & DR (i+ii) (B)																			
AMC & ATS Cost for DC & DRS Hardware and Software																			
S.No.	Parameter				Year 1	Year 2	Year 3	Year 4	Year 5	Total for 5 years									
	AMC Cost				Unit	Rate (INR)	Total Amt (INR)	Unit	Rate (INR)	Total Amt (INR)	Unit	Rate (INR)	Total Amt (INR)	Unit	Rate (INR)	Total Amt (INR)	Unit	Rate (INR)	Total Amt (INR)
1	Server (Web, Application, Database)																		
	Core Router																		
	Internet Router																		
	Core Switch																		
	Internet Switch																		
	Core Firewall (Parameter)																		
	DMZ Firewall																		
	Racks																		
	Backup Software																		
	Web Gateway																		
	Antivirus Software																		
	HIPS																		
	Storage																		
	SAN Switch																		
	Tape Library																		
	any other, please specify"																		
2	ATS Cost for OS and DB																		
	OS																		
	Db																		
	any other, please specify"																		
3	any other, please specify"																		
Sub-Total AMC & ATS Cost for DC & DRS hardware and Software (1+2+3) (C)																			
Total cost (A+B+C)																			

Implementation Cost

A. Implementation Cost												
S.No.	Core Insurance Solution & Other applications	Module Name	Implementation Time	Man-Months effort	Per Man-Month Cost	Implementation Cost						Total for 5 years
1	Implementation Cost (Bidder Effort)	Core Insurance Application (Including AML, CFT, MIS and Reporting)										
		Document Management System										
		Mobile Apps										
		Portal										
		Any other, pls specify										
2	Implementation Cost (OEM Effort)	Core Insurance Application										
		Document Management System										
		Mobile Apps										
		Portal										
		Any other, pls specify										
3	Any other, please specify											
Sub-Total Implementation Cost (A)												
B. Customization Cost												
S.No.	Core Insurance Solution & Other applications	Module Name	Man-days Efforts	Per Man-days Cost	Total Amt (INR)							Total for 5 years
1	Additional Resource Man Days Effort for further customization (10 man days)-Bidder Effort	Core Insurance Application (Including AML, CFT, MIS and Reporting)	100									
		Document Management System	100									
		Mobile Apps	100									
		Portal	100									
		Any other, pls specify	100									
2	Additional Resource Man Days Effort for further customization (10 man days)-OEM Effort	Core Insurance Application (Including AML, CFT, MIS and Reporting)	100									
		Document Management System	100									
		Mobile Apps	100									
		Portal	100									
		Any other, pls specify	100									
Sub-Total Customization Cost (B)												
Total cost (A+B)												

Note: This 100 person month is notional value to be used for commercial evaluation. The rate per month provided by the bidder in Customization Cost Section shall be used for calculation of any additional effort on prorata basis required for anything beyond the scope of work for the bidder.

Training Cost

A. Training Cost										
S.No.	Parameter	Description	Count of Batches (C)	Unit	Rate (R)	Total (C*R)				Total for 5 years
1	Training for OICL resources any other ,please specify"	Batch of 15 people	1	per Batch						
Sub- Total Training Cost: (A)										

Co-Hosting Cost

A. Co Hosting Charges																	
S.No.	Recurring Charges	YEAR 1			YEAR 2			YEAR 3			YEAR 4			Year 5			Grand Total
		Qty	Unit Rate	Amount	Qty	Unit Rate	Amount	Qty	Unit Rate	Amount	Qty	Unit Rate	Amount	Qty	Unit	Amount	
i. DC																	
1	DC Co-Hosting Charges(per rack)	2			2			2			2			2			
2	Power (KWH or units per annum)																
3	One Time Expenses																
ii. DR																	
1	DC Co-Hosting Charges(per rack)	2			2			2			2			2			
2	Power (KWH or units per annum)																
3	One Time Expenses																
Total A (i+ii)																	

B. Seating Charges*																	
S.No.	Recurring Charges	YEAR 1			YEAR 2			YEAR 3			YEAR 4			Year 5			Grand Total
		Qty	Unit Rate	Amount	Qty	Unit Rate	Amount	Qty	Unit Rate	Amount	Qty	Unit Rate	Amount	Qty	Unit	Amount	
DC																	
1	Seating Space	1			1			1			1			1			
Total B																	
Total cost (A+B)																	

*Bidder needs to provide pro-rata cost that will be applicable throughout the period of the contract for any setting space that OICL may or may not undertake.