

| S.N. | Page No. / Section | Existing Clause | Query Sought | Reply |
|------|---|---|--|---|
| 1 | Page-14/1.5 Eligibility Criteria point no 2 | The Bidder should have done a total turnover of more than Rs.100 crores in IT Consultancy during the last financial year. | Since the audited balance sheet for the FY 2015-16 is not available with us, we request OICL to consider the last FY as 2014-15 and the bidder can furnish the Copy of the audited profit and loss account/ balance sheet/ annual report of the the FY 2014-15 | Audited/Certified Financial statements for the last financial year to be submitted. |
| 2 | Page-14/1.5 Eligibility Criteria point no 3 | The Bidder should have presence of more than three years in India and possess expertise in carrying out IT Consultancy | We request OICL to consider copy of contract agreements, engagement letters and credential letters issued by the clients as a supproting document apart from Work orders. | Accepted |
| 3 | Page-14/1.5 Eligibility Criteria point no 4 | The Bidder should have provided consultancy for vendor selection through open tendering for procurement of IT infrastructure, solution, and application including project management, implementation and support in any BFSI/PSU Organisation in India. | We request OICL to consider copy of contract agreements, engagement letters and credential letters issued by the clients as a supproting document apart from Work orders. | Accepted |
| 4 | Page-15/2. Scope of Work | | will any business solutions like Data warehouse, BI, analytics etc will be a part of consultant's scope for RFP preparation , vendor evaluation & Selection | It will be shared with the empanelled consultants. |
| 5 | Page-15 / Scope of Work | Accordingly as and when the need for consultancy arises for any of the IT related activities (as mentioned in the indicative list below), the enquiry will be sent to the empaneled IT consultants and quotations / bids will be invited from them. | It is understood that the enquiry sent to the empanelled consultants will be in the form of RFP or an RFQ which will contain the following information: a) Scope or work b) Evaluation process and indicative timelines c) Terms and conditions d) Format of the commercial bid and associated payment terms Please clarify if our understanding is correct. | The details will be shared with the empanelled consultants while calling for the quotation. |
| 6 | Page-15 / Scope of Work | Accordingly as and when the need for consultancy arises for any of the IT related activities (as mentioned in the indicative list below), the enquiry will be sent to the empaneled IT consultants and quotations / bids will be invited from them. | 1. Whether OICL will invite sealed bids in hard copy or though e-mail for each activity ? 2. Whether commercials / quotations for each project will be opened in the presence of all the consultants ? | 1. Sealed quotation will be called. 2. Yes |
| 7 | Page-15 / Scope of Work | Vetting of effort estimation, submitted by various vendors towards 'change requests' in software applications/ services/price negotiations. | This is very open statement. Vetting the CR effort quoted by a vendor requires knowledge of domain and underlying technologies on which these applications are developed and deployed. How OICL will invite quotation for this activity ? Whether OICL will share each CR to all the empaneled consultants as our effort will depend upon the nature of the existing project. | The details will be shared with the empanelled consultants while calling for the quotation. |
| 8 | Page-15 / Scope of Work | Yearly review of IT Systems compliance to commonly applicable laws and Information Technology Act. | i) Please clarify if OICL has undergone any such compliance review over the last 5 years. ii) Also, please clarify whether OICL has any existing document of IT Systems compliance to commonly applicable laws and Information Technology Act or OICL expects consultant to prepare also ? | The details will be shared with the empanelled consultants while calling for the quotation. |
| 9 | Page-15 / Scope of Work | Preparation of RFP for procurement of IT Applications / Solutions /Infrastructure | Please clarify if the scope of work is only limited to preparation of RFP or managing the entire bidding and evaluation process for onboarding of vendor. | The details will be shared with the empanelled consultants while calling for the quotation. |
| 10 | Page-15 / Scope of Work | Technical opinion on any IT related issue. | This is very open statement. How OICL will invite quotation for this activity ? Need clarity on this. | The details will be shared with the empanelled consultants while calling for the quotation. |
| 11 | Page-15 / Scope of Work | This will include assessment of requirement, preparation of a well-researched RFP, evaluation of bids, attending technical presentations, site visits etc. | We understand that OICL will arrange the site-visits out side Delhi NCR or OICL will re-imburse the expenses of lodging and boarding ? | The details will be shared with the empanelled consultants while calling for the quotation. |
| 12 | Page-15 / Scope of Work | The Consulting firm shall deploy qualified and experienced resource at OICL in respect of the selected assignments / Project till its completion. | Depending on the nature and criticality, duration of the project may vary. Whether OICL expect consultant to deploy onsite full-time resources or as and when required for that particular project? | The details will be shared with the empanelled consultants while calling for the quotation. |
| 13 | Page-15 / Scope of Work | the consultant will be required to support OICL in monitoring the implementation of the project. | Duration of Implementation of may vary depending on the nature and criticality, duration of the project. Whether OICL expect consultant to monitoring the project till sign-off stage ? | The details will be shared with the empanelled consultants while calling for the quotation. |
| 14 | Page-15 / Scope of Work | The consultant will be required to support OICL in monitoring the implementation of the project. | For application related projects, will the preparation of UAT test cases be in consultants scope ? Please clearly articulate the scope of consultant during implementation of the project. | The details will be shared with the empanelled consultants while calling for the quotation. |
| 15 | Page-15 / Scope of Work | Vetting of RFP / Preparation of RFP. | We understand that this RFP is only for IT Consultant. While preparing or vetting the RFP's prepared by OICL, Legal Terms & Conditions will be taken care by OICL only. | As per RFP |

| | | | | |
|----|--|---|--|---|
| 16 | Page-23 / Performance S | Within 15 days of the receipt of Notification of Empanelment from OICL, the bidder shall furnish Rs.10,00,000/- (Rupees Ten Lakhs Only) in the form of irrevocable Bank Guarantee issued by Nationalised/Scheduled Bank towards performance security in accordance with the conditions of contract, as per proforma prescribed in section 5.3. | The value of Performance Security determined on the basis of Total Contract Value (TCV) and as per industry practice it is usually 10% of TCV. Since, this RFP is only for empanelment of consultants and there is no clear mandate or an indicative value of the work that will be assigned by OICL to the empanelled consultant(s), we request OICL to reduce the Performance Security Value to Rs. 5,00,000/- (Rupees Five Lakhs only) | As per RFP |
| 17 | Page-21 / Evaluation of B | Technical Presentation by Bidders - 15 Marks | We request OICL to share the agenda for Technical Presentation on which all the bidders will be evaluated. | As per RFP |
| 18 | Page-21 / Evaluation of B | Corporate Health - 15 Marks | Please share the criteria against which scoring will be done. | As per RFP |
| 19 | Page-21 / Evaluation of B | Experience - 40 Marks | Please share the criteria against which scoring will be done. | As per RFP |
| 20 | Page-21/3.5 Evaluation of Bids 2. Scope of Work | Eligible bidders must submit their Eligibility cum Technical Bid as described in the RFP. The Bidders shall be empanelled based on the criteria given in the RFP. The lowest commercial bid received from the empaneled IT consultants for the given requirement will determine the successful consultant for the respective IT consultancy work / IT Project. | Since consulting is a niche skills, we request OICL to consider a weighted evaluation for awarding the work to empanelled consultant. | As per RFP |
| 21 | Payment Terms | NA | OICL has not mentioned about the Payment Terms. Duration of few projects may vary from months to year, how consultant will raise the invoices and OICL will ensure the payment against it ? We request OICL to add the Payment Terms for different categories of Projects to avoid any ambiguity at later stage. | The details will be shared with the empanelled consultants while calling for the quotation. |
| 22 | Travel/ Boarding and Lodging Expenses | NA | We understand that OICL will arrange or re-imburse the expenses occurred outside Delhi-NCR for any outstation travel required in any of the Project. | The details will be shared with the empanelled consultants while calling for the quotation. |
| 23 | Service Taxes | NA | We understand that post empanelment, Services Tax shall be paid on actual basis on raising the invoice. | Services Tax shall be paid on actual basis |
| 24 | Limitation of Liability | | Since there is no mention of limitation on Bidder's liability, we request OICL to include this clause in the RFP " It is mutually agreed between OICL and consultant that the aggregate liability of the consultant shall be limited to one time the fees paid for services under this Contract". | The aggregate liability of Bidders to OICL under the Contract, in connection with the services to be performed hereunder, shall in no event exceed the total fees payable to Bidders hereunder. The preceding limitation shall not apply to liability arising as a result of Bidder's fraud, patent infringement, copyright infringement, theft of trade secrets, breach of confidentiality or willful misconduct in performance of the services hereunder. |