

THE ORIENTAL INSURANCE COMPANY LIMITED

(A Govt. of India Undertaking)

Regional Office, # 48-14-111, 'SRI NITYA', 2nd Floor, Opp. Karnataka Bank,
Rama Talkies Road, CBM Compound, Visakhapatnam-530013
Ph. No. 0891-2546465,2546471,2546470

TECHNICAL BID

I. Details of the Owner

1. Name and Address

2. Telephone Number /Mobile number:
Email ID :
3. Marketability of Title
4. Location of the plot/premises
(Attach sketch plan)
5. Floor of the offered premises _____(Ground Floor / First Floor /
Second Floor / Third Floor.....)

II. Details of the Locality:
(nearby landmark)

III. Details of the property:

1. Super Built up Area
2. Built up Area
3. Carpet Area of the Premises : Sq.Ft.

(Refer "ISI Code No. S-3861-1975")

Excluding (i) Bath room and lavatory (ii) Verandahs (iii) Corridors and passages (iv) Entrance hall and porches (v) Staircase and munties (vi) Shaft and Machine room for lift (vii) Air Conditioning Plant Rooms (viii) Shaft for sanitary pipings etc.

2. 1. If proposal is for ready built premises Yes / No
2. Year of construction
3. If the proposal is for premises under construction:
(a) Present stage of construction

...(contd. On pg. 2)...

Pg.2

(b) Time in which the premises would be ready for occupation

(c) Total area of the premises to be provided by offerer

4. Whether parking space will be provided Yes / No

IV. Terms of lease Offered:

(a) Minimum Period of lease (9 years or 10 years) _____ years

(b) (i) Increase of rent after 3 years @ 15 %

(ii) Increase of rent after 5 years

@ 25 %.

VI. Registration charges:

(Do you agree to bear the registration charges on 50:50 basis)

VII. Other facilities available:

- (a) Water availability(whether Municipal water/ bore well water)
- (b) Electrical Power phase also indicate sanctioned load
- (c) Lift facilities
- (d) Generator / Power back up
- (e) Fire Fighting arrangements
- (f) Distance from bus station/Rly station/Airport
- (g) Type of flooring-Granite/marble/vitrified tiles/mosaic/ordinary flooring
- (h) Age of building- within 10 years/ 10-20 years/20-30 years/ above 30 years.
- (i) Natural light and ventilation
- (j) Whether premises is fitted with Air conditioner- Yes / No
- (k) Whether premises is fitted with furniture & Fixtures-Yes / No
- (l) located on Road side/ back side
- (m) Any other relevant information

I/We confirm that all the above are true. We also confirm that we hold clear title to the property and all construction of the premises offered are carried out as per local rules and regulations. I/We also agree to provide space on the terrace of the premises (or at any other suitable area) for installation of **INLIAS Antenna** or any other like device to facilitate the business operations of the Oriental Insurance Company Limited without any extra charges.

Place:

Date:

SIGNATURE

Name:

Designation of

Duly authorised Attorney

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TECHNICAL BID
(IMPORTANT INSTRUCTIONS)

- (1) The accommodation /premises offered should be in the shape of a hall having carpet area of not more than 800 sq.ft.(excluding Bath room, Lavatory, Verandas, staircase, shaft etc.)
- (2) The bidder should attach blue print of the accommodation premises offered along with the technical bid.
- (3) The bidder should attach the ownership proof of the accommodation premises offered along with the technical bid.
- (4) There should be no case/dispute pending against the offered accommodation premises in any court of Law.
- (5) The technical bid should accompany an undertaking from the bidder that he is interested in offering the accommodation / premises on long term lease i.e. nine – ten years or more.
- (6) The technical bid should accompany an undertaking from the bidder that he will allow the Company to install antenna/tower at the accommodation/premises offered which is necessary for carrying out the business of the Company.
- (7) The technical bid should accompany a certificate from architect certifying the super built up area and carpet area of the premises (excluding Bath room, Lavatory, Verandas, corridors and passages, staircase and mummies, shaft and machine room for lift and sanitary piping etc.)
- (8) The technical bid should accompany an undertaking to the effect that the bidder should not object to the installation of generator set in the premises which is necessary for carrying out the business of the Company.
- (9) No commission shall be paid to the Brokers by the Company and their every offer must accompany a letter from the owner authorising them to quote on their behalf.