

THE ORIENTAL INSURANCE COMPANY LIMITED
REGIONAL OFFICE, SCO 109-110-111,
SURINDERA BUILDING, SECTOR 17-D
CHANDIGARH
(TELEPHONE NO.5078022-2704257-5025730 FAX-2703998)
CIN U66010DL1947GO1007158 www.orientalinsurance.org.in

OFFICE PREMISES ON LEASE BASIS

Sealed offers are invited in Two Bid system for acquiring commercial premises on rent in the shape of hall/halls having approximate Carpet Area 800 sq.ft.(+/- 10%) (excluding Bath Room, Lavatory, Verandahs etc.,) **near Bus Stand or on Pakhowal Road or in Focal Point/Jamalpur Industrial belt in Ludhiana** for a minimum period of 9 years lease to be registered with the appropriate authority for the same period with registration charges to be shared on 50:50 basis. The Technical Bid as well as Financial Bid will only be selected on Carpet Area basis. The premises should be in ready to move in position, having power back up, separate toilets for ladies and gents, proper ventilation, space for installation of antenna for Internet and should be located on wide road having good approach for entry.

Interested parties may submit bids in two separate envelopes duly scribed as "Technical Bid" and "Financial Bid". Both these bids should be put in third envelope superscribed "OFFER FOR OFFICE PREMISES ON LEASE". This should be addressed to The Chief Regional Manager, The Oriental Insurance Company Limited, on above address by **29.05.2015 by 2.00 p.m.** The technical bid shall be opened on **29.05.2015 at 3.00 p.m.**

The format for bids may be obtained from the above referred Regional Office address or any of the office of Company located at Ludhiana during office hours or may be downloaded from our company website www.orientalinsurance.org.in (Tenders). Sealed bids will have to be dropped into the Tender box meant for the same by the tenderer or his representative on or before the last date and time at above given address. For bids lost in transit and received late due to any reason, Company shall not be liable. Brokers will not be paid any Commission by the Company and their offer must accompany a letter from the owner authorizing them to quote on their behalf. The Company reserves the right to reject all or any of the offers without assigning any reason.

Chief Regional Manager

